

Vendor Rules and Regulations

Winterfest on the Rocks

Saturday, February 17, 2024

Vendor Set up time: 7 am – 9:30 am

Event time: 10 am – 4 pm

1. All payments and applications are due prior to ONE WEEK before the event. However, this is a first come, first serve basis and each year the event typically reaches capacity quickly. Do not delay in submitting your payment with application, together.
2. This is a family event so the art or craft must be in good taste. Should you display any craft or wares in your booth different from the items stated in your application which were not approved during the application process, you will be requested to remove such items or be subject to expulsion from the event.
3. Booth sizes are 10 X 10. Vendors must provide their own tables, chairs, tents/canopies, display hardware, etc. It is recommended that your tent/canopy/display be strong enough to withstand harsh weather. Using weights during the show to secure your tent is recommended. Staking may be permitted for those spaces located on grass.
4. Electricity is not available. Quiet generators are recommended and permitted if they do not disturb other vendors nor emit heavy fumes or fire hazard.
5. Vehicle entry for booth set up will be permitted on Saturday morning, no earlier than 7 am and will be coordinated. It is best practice to park your vehicle in the provided parking space and NOT on First Street to avoid congestion and mayhem. You may be allowed a brief stop, with engine running, to offload the bulk of your setup, but it must be fast and efficient.
6. Due to limited parking, only one vehicle is permitted per Vendor. No Trailers or oversized vehicles (Bus, RV, Dual-Rear Wheeled trucks, etc.) permitted to park. Vehicles must be parked accordingly in the provided parking space, by 9:30 am to avoid congestion. If you arrive late, not allowing sufficient time to move your vehicle by 9:30 am, you will physically need to take your wares to/from your provided parking space. No admittance after 10am.
7. You will be responsible for researching, collecting, and reporting all applicable local and state sales taxes to the appropriate department of revenue. Out-of-state exhibitors must also adhere to their individual state laws. Event tickets and Church POS exchanges for your goods are neither applicable nor transferrable.
8. Because "Winterfest on the Rocks" is held outside, Calvary Episcopal Church cannot be responsible for weather, ground conditions, or other factors beyond their control. Booth spaces may be on grass or asphalt surfaces and may have uneven areas. Rain, wind and other weather conditions may be present. **There are no rain dates. There are no refunds after you have been accepted.** We will do our best to accommodate all Vendors' needs. We request that Vendors remain considerate of their customers, fellow vendors, and the volunteers and staff organizing and hosting the event.

I hereby agree to the above Vendor Rules and Regulations as evidenced by my signature here below:

Signature: _____ Date: _____